

**NURSING HOME ADMINISTRATOR EXAMINING BOARD  
MINUTES  
SEPTEMBER 8, 2005**

**PRESENT:** Jerry Schallock, Mary Ann Clark, Mary F. Pike, Mary K. Lease, Dr. Susan Kinast-Porter, David Egan, Kenneth Arneson, Loreli Dickinson, and Paul Peshek

**EXCUSED:** Patricia Schulz

**STAFF PRESENT:** Tim Wellnitz, Bureau Director; Pat Schenck, Program Assistant; Ruby Jefferson-Moore, Legal Counsel; and Division of Enforcement Staff

**CALL TO ORDER**

Jerry Schallock, Chair, called the meeting to order at 9:39 a.m. A quorum of ten members was present.

**AGENDA**

**Additions to Agenda:**

- Legislative/Administrative Rules Update – Add 2005 Senate Bill 312

**MOTION:** Mary A. Clarke moved, seconded by Ken Arneson, to approve the agenda as published. Motion carried unanimously.

Mr. Schallock introduced three new Board members, Loreli Dickinson, Paul Peshek, and Dr. Susan Kinast-Porter. Introductions went around the table with each member giving a brief background on their profession and experience.

Mr. Schallock introduced Secretary Celia Jackson. Secretary Jackson greeted the Board and thanked the members for their service, emphasized her open door policy and asked the members if they had any questions or concerns. Secretary Jackson stated that she is traveling around the state of Wisconsin and met with current Board members in their area.

**APPROVAL OF MINUTES MARCH 17, 2005**

**MOTION:** David Egan moved, seconded by Mary A. Clarke, to approve the minutes of June 9, 2005 as written. Motion carried unanimously.

**ADMINISTRATIVE REPORT  
TIM WELLNITZ, BUREAU DIRECTOR**

Mr. Wellnitz introduced himself as the new Bureau Director of the Business and Design Professions and welcomed the new members.

## **SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES**

Noted.

### **LEGISLATIVE/ADMINISTRATIVE RULES UPDATE**

#### **Scope Statement – Approval and Acceptance of Academic Course Work FYI**

Noted.

#### **Consideration and Approval of Draft of Proposed Administrative Rules Relating to Continuing Education Requirements**

Mr. Egan reported on the rule changes to NHA 3 regarding approving and accepting academic course work completed at accredited colleges and universities as fulfilling the continuing education hours required for renewal of the nursing home administrator certificate of registration.

The Board reviewed and made additional changes to NHA 3.

**MOTION:** David Egan moved, seconded by Kenneth Arneson, to amend NHA 1.02 (5) to clarify that it relates only to qualifying education. Motion carried unanimously.

**MOTION:** Mary K. Lease moved, seconded by David Egan, to approve the draft of the rules with amendments. Motion carried unanimously

#### **Update and Discussion on AB-32 (Wasserman)**

Ms. Jefferson-Moore updated the Board on the history of Assembly Bill 32.

The Board reviewed the second amendment to AB-32. Mr. Schallock updated the Board on his testimony in favor of the Bill at the Assembly Hearing and the amendments to this Bill.

**MOTION:** Mary Pike moved, seconded by Ken Arneson, to restate the Board's position on the original draft of AB-32 and subsequent amendments to request that registered nurses will be required to obtain 5 years of work experience with a minimum of three years in managerial position in a licensed nursing home immediately preceding the date of application. Motion carried unanimously.

#### **2005 Senate Bill 312**

The Board reviewed Senate Bill 312. The Board will revisit Senate Bill 312 on December 8, 2005.

## **NEW BUSINESS**

None.

## **BOARD MEMBER ACTIVITY**

Mr. Schallock reported that Secretary Jackson was visiting Rhinelander last week and had lunch with the Board members who lived in the area.

## **VISITORS COMMENTS**

None.

## **CLOSED SESSION**

**MOTION:** David Egan moved, seconded by Loreli Dickinson, to convene the meeting in Closed Session pursuant to sections 19.85(1)(a), (b), (f) and (g), Wis. Stats.: to consider the licensing or discipline of a person licensed by the Board or the investigation of charges against such a person, and to discuss the case status report and case closings. Roll Call Vote: Mary K. Lease-yes; Mary Ann Clark-yes; Jerry Schallock-yes; Mary F. Pike-yes; Loreli Dickinson-yes; David Egan-yes; Susan Kinast-Porter-yes; Kenneth Arneson-yes. Motion carried unanimously.

Open Session recessed at 11:46 a.m.

The Board deliberated on pending applications, case closings, monitoring issues, and an administrative warning in Closed Session.

## **RECONVENE IN OPEN SESSION**

**MOTION:** Ken Arneson moved, seconded by Susan Knast-Porter, to reconvene in Open Session at 12:02 p.m. Motion carried unanimously.

## **VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

### **MONITORING MARK RADMER 00 NHA 002**

**MOTION:** David Egan moved, seconded by Mary A. Clarke, to grant Mark Radmer's request for full reinstatement of his Nursing Home administrator's license # 2959. Ken Arneson abstained, recused himself from the meeting, and did not participate in deliberations. Motion carried.

**CASE CLOSINGS**

**04 NHA 014**

**MOTION:** David Egan moved, seconded by Ken Arneson, to close case 04 NHA 014 for no violation (N2). Mary Ann Clark, case advisor. Jerry Schallock abstained, recused himself from the meeting, and did not participate in deliberations. Motion carried.

**ADMINISTRATIVE WARNINGS  
STIPULATIONS  
PENDING APPLICATIONS**

None.

**EXAMINATION QUESTION**

None.

**CONSULTING WITH LEGAL COUNSEL**

None.

**ADJOURNMENT**

**MOTION:** David Egan moved, seconded by Mary K. Lease to adjourn the meeting at 12:05 p.m. Motion carried unanimously

**NEXT MEETINGS: December 8, 2005**

**Suggested Agenda Items**

- 2005 Senate Bill 312 – re-visit